



OHS Act Compliance with TEPA, MIWA, ARA and Complete Specialized Retail Solutions

Don't be fooled this is a one stop solution

Legal Requirements

TEPA, MIWA & ARA, has entered into a Service Level Agreement with, Complete Specialized Retail Solutions (CSRS) wherein a preferential rate has been negotiated for a full-service Occupational Health and Safety solution.

The service covering aspects, of legal file compilation, maintenance & update thereof, staff appointments, staff training and ongoing compliance checking and maintenance.

The OHS file is a legal requirement of the OHS Act, that each business entity is required to have and maintain at all times. This file contains reference to all items of safety related equipment, processes and or systems.

TEPA, MIWA & ARA Health & Safety ON SITE:

1. Walk through Site Inspections
2. Conduct HSE Training as Required including HSE Induction to "New" & Existing Employees, 16.1 / 16.2
3. On Site Fire & Evacuation Drills as per Regulation
4. Initial compiling and Updating of a Site-Specific Health & Safety File including Appointment letters, Policies & Procedures etc.
5. Regular Follow up site visits (Every 6 to 8 weeks), including Inspections, Training & Reviewing & Updating of Site Files
6. Professional Support & DOL Audit Assistance

Appointment of responsible staff

The appointment of the staff to the positions of responsibility, is a pre-requisite to the successful implementation of OHS compliance. These staff need to be trained on the aspects of responsibility, related to the compliance with OHS. Once these staff have been trained, they need to be formally appointed to the positions of responsibility, for which they assume willingly such responsibilities.



Training

Training within this SLA covers the entire staff compliment of the business entity, on the subjects which are fundamental to the principles of Occupational Health and Safety in the workplace. This covers First Aid "Level 1 & 2", Firefighting, and OHS compliance. OHS compliance instills the requirements for the safe use of equipment, safety requirements where items of Personal Protective Equipment are required for the promotion of safety in the workplace. The principle of the training of "All" staff is based on equal understanding of the principles.

This training all contributes to the provision of training requirements for all businesses, in terms of the Workplace Skills Plans and the up-liftment of the staff and industry.

Training of the staff begins immediately and continues until all subjects have been covered by all the staff. This training continues as and when necessary, as staff, change and are appointed to the business. This ongoing process is in place for all staff at all times. Where renewals such as for the Health & Safety & Fire Prevention are required on a 2-year basis and First Aid are required on 3-year basis this will be undertaken within the scope of the contract with CSRS.

Equipment compliance

The ongoing compliance will cover the reminders and assistance with the servicing and maintenance of all the items as required by the OHS act such as Vehicle Lifts, compressors, fire extinguishers, electrical certification, and other regular renewable conditional items in the workplace.

What is the start

The overall offering starts with a direct interaction with the business owner, to establish the profile of the business entity and the beginning of the compilation of the OHS file. This process takes a considerable amount of effort to ensure that all the requirements are covered correctly in line with the Act.

CSRS is accredited as follows

SAIOSH Accreditation - Company & Courses carrying CPD Points (South African Institute of Safety and Health)

**Training**

All employees are trained in the company
Training material customized and Industry specific
Employees write tests and are found competent with certification

Return on Investment:

1. Compliance with OHS Act & Regulations
2. Trained & Informed Employees Resulting in a Higher Motivated Team
3. Standardized system
4. Improved HSE performance
5. Improved Public Image
6. Reducing incidents that result in liability or loss
7. Part of Training Invoice can be claimed back against SDL

Monthly Costs:

1. TEPA, MIWA & ARA reduced members fee.
2. Payable directly to CSRS by the TEPA, MIWA & ARA members of the RMI's Business.
3. Payable in advance of services being provided.
4. TEPA, MIWA & ARA members will be charged a reduced rate as set out below per site per month.
5. Initiation Once Off Fee of R1 200.
6. Monthly Fees to Increase Annually (1 July) with TEPA, MIWA & ARA Annual Membership Increases:
 - a. 01 – 10 Employees @ R 665,50 / month Regular Follow up visits (Every 8 weeks), including Inspections, Training (centralized in area) & Reviewing & Updating of Site Files
 - b. 11 – 20 Employees @ R 1 028,50 / month Regular Follow up visits (Every 8 weeks), including Inspections, Training (centralized in area) & Reviewing & Updating of Site Files
 - c. 21 – 50 Employees @ R1 754,50 / month Regular Follow up visits (Every 8 weeks), including Inspections, Training (centralized in area OR on Site) & Reviewing & Updating of Site Files
7. Invoices to be settled by the 22nd day of each month for the coming month (in Advance) by debit order.

Duration of CSRS Agreement with Individual members:

3 Years

This Health & Safety Product has been Specifically Designed for YOU the TEPA, MIWA, ARA & RMI Member to suit Employer, Employee & Business!!

Please feel free to contact me for any further information should you require OR ***Mail us and we will call you!!***

Many Thanks

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